

CITY OF WENATCHEE
Sign Permit Application
1350 McKittrick Street, Wenatchee WA 98801
(509) 888-3261 Fax (509) 888-3201
www.wenatcheewa.gov

Plan. Aprv Date: _____

Address/Location of Sign: _____ Bldg Aprv Date: _____

Owner/Tenant: _____ Telephone: _____ / _____
(Work) (Home)

Address: _____ City: _____ State: _____ ZIP: _____

Applicant: _____ Telephone: _____ / _____
(Work) (Home)

Address: _____ City: _____ State: _____ ZIP: _____

INSTALLATION

Contractor: _____ Telephone: _____ / _____
(Office) (Cellular)

Address: _____ City: _____ State: _____ ZIP: _____

Contractor Lic.: _____ Exp. Date: _____ City Bus. License: _____

Off-site signs are not allowed in the City. Signs in residential or other zones may be permitted outright or by conditional use
For additional questions or details, please call (509) 888-3261.

****Questions regarding installation or construction requirements of bases for pole signs, please call (509) 888-3261.**

ZONE (circle): NWBD SWBD CBD I WMU OMU RMU Other _____ OVERLAY ZONE _____

LINEAL TREE FRONTAGE: _____ NEW SIGN? (circle) Yes No ALTERATION OF EXISTING SIGN FACE? Yes No

DECREASING/INCREASING SIZE? (circle) FROM _____ s.f. TO: _____ s.f.

PLEASE CIRCLE THE FOLLOWING:

WALL MOUNTED CANOPY/MARQUEE FREE-STANDING POLE MONUMENT PROJECTING READERBOARD
Other _____

WIDTH: _____ HEIGHT: _____ OVERALL HEIGHT: _____ SquareFeet: _____ Clearance: _____

Number and size of existing on-site freestanding (pole) signs: _____

Other Information: _____

FEES: # _____ Illuminated	\$40.00 per sign	<i>Permit for the electrical connection of sign must be taken out at Labor & Industries. For Info, please call 509-886-6500</i>
# _____ Non-illuminated	\$15.00 per sign/8' below grade	
# _____ Non-illuminated	\$40.00 per sign/8' or above grade	

No one may apply for an on-site/off-site sign under the provisions of City of Wenatchee Ordinance #2007-34 unless the applicant has ownership or control of the subject property on which the sign is to be located.

Applicant hereby certifies that the information given herein is true and accurate and further agrees to perform work authorized by the permit in accordance with all applicable ordinances and statutes. Any deviation from this original application causes the permit to become null and void.

Applicant's Signature: _____	Date: _____	Fee: _____
Applicant is: _____ Owner/Tenant _____ Contractor _____		Check # _____
		Cash _____
		Receipt # _____

Department of Code Enforcement, P. O. Box 519, Wenatchee, WA 98807 (509) 888-3261 FAX (509) 888-3201

12-28-09

REQUIRED PLANS TO BE SUBMITTED WITH PERMIT APPLICATION:

- Size of pole(s) and footings for freestanding signs. Engineering required for wind and seismic loads.
- Details of sign frame attachment to support pole(s).
- Method of attachment of wall mounted signs. Show substrate and size and number of bolts.
- Plot plan showing right-of-way, sidewalks, property lines and location of sign.